

Subject
100 090

Comptroller

1 July 1952

General Counsel

Inventory Report of Matter Bearing
the Penalty Indicia

REF: Memo to Assistant Directors and
Office Chiefs from Comptroller,
dtd 5 June 1952, same subject

1. In accordance with the request contained in the referenced memorandum, an inventory of all penalty indicia material has been made in the Office of General Counsel. All supply cabinets and desks of employees under my jurisdiction have been thoroughly checked in order to obtain an accurate count.

2. As of 30 June 1952, the total quantities of each type of penalty indicia material is indicated below:

CIA envelopes:

White:	8-7/8 x 3-7/8	93
	9-1/2 x 4	331
Brown:	9-1/2 x 12	<u>22</u>
		446

SSU envelopes:

White:	8-3/4 x 3-7/8	516
	9-1/2 x 4-1/4	<u>36</u>
		552

LAWRENCE R. HOUSTON

OGC/kr

Distribution:
2 - OGC